

**Application for Issuance of Bank Guarantee      Amendment of Bank Guarantee**

Date:  
Guarantee No:  
(In case of amendment only)

We hereby request you to issue a bank guarantee/ amend the bank guarantee on our behalf and under our full liability as per details given below:

Applicant Name:			
Account No.:	Amount (In figures):		
Amount (In words):			
Expiry Date:	Claim Date:	C.G. Expiry Date:	C.G. Claim Date:

Beneficiary Details	
Name:	(For Communication Purpose only)
Address:	Person in charge:
	Phone No.:
IFSC Code:	E-mail ID:

Counter Guarantee (C.G) Bank's Name (If applicable)
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Stamp Paper Value:	
(In figures)	(In words)
	Security (If Applicable)

Bid Bond	Performance Bond	Retention Money	Advance Payment Bond
Tax Guarantee	Custom's Guarantee	Shipping Guarantee	Others:

Details of Amendment (If Applicable)			
New Guarantee Amount:			
	(In figures)	(In words)	
New Expiry Date:	New Claim Date:	New C.G. Expiry Date:	New C.G. Claim Date:
Date:	Date:	Expiry Date:	Claim Date:

Text Amendment (As per duly signed Annexure)

The following relative documents for issuance / amendment are enclosed for your reference and necessary action:

- 1) Text of the proposed Guarantee issuance / amendment, duly attested by us.
- 2) Documentary evidence/Underlying documents in support of the guarantee request as per the specifications here as per below details attached.

- Special Condition(s)
- 1) We authorize the Bank to debit our Current Account towards the Bank charges.
  - 2) We agree to abide by the terms & conditions in the Counter Guarantee & Indemnity provided to the Bank.
  - 3) We agree for a cash margin of
  - 4) We agree to return the original Bank Guarantee, subsequent amendment (if any) along with discharge letter upon expiry of this Bank Guarantee.
  - 5) We agree that if Bank Guarantee text contains Auto renewal/ Extension clause, the Bank is authorised to issue the same on our behalf and under our full liability. We hereby authorize Bank to debit our abovementioned account towards the Bank charges for auto renewal/extension of the said Bank.
  - 6) IFSC Code details being asked for sending SFMS Confirmation to beneficiary Bank. In case same are not provided, Bank Guarantee will be issued without sending SFMS Confirmation.
  - 7) We hereby confirm that Bank Guarantee text has been reviewed and approved by us as well as by the beneficiary.

**Authorised Signatories under Company's Stamp**