



## DOCUMENTARY COLLECTION/PURCHASE/NEGOTIATION APPLICATION

Sumitomo Mitsui Banking Corporation  
Labuan Branch (Licensed Labuan Bank No. 930016C)  
Level 12 (B & C), Main Office Tower, Financial Park Labuan,  
Jalan Merdeka, 87000 Labuan F.T., Malaysia.  
Swift Code: SMBCMYKA

Kuala Lumpur Office  
Suite 22-03, Level 22, Integra Tower, The Intermark,  
348, Jalan Tun Razak, 50400, Kuala Lumpur, Malaysia.

1. Beneficiary/Drawer/Seller (Name and Address)	2. Applicant/Drawee/Buyer (Name and Address)
3. Bill Amount (Currency and Figures)	4. Company/Business Registration No. of Beneficiary/Drawer/Seller
5. Reference No.	6. Tenor of Bill of Exchange 1. Sight 2. _____ days after sight
7. Other (specify)	
Bill(s) of Exchange and accompanying documents listed below (Please specify the number of copies are presented for):	
8. Bill Drawn Under Letter of Credit (LC) No. _____	
1. NEGOTIATION under LC 2. NEGOTIATION after receipt of acceptance from LC issuing bank 3. PAYMENT to us after receipt of funds from LC issuing bank 4. NEGOTIATION under Usance LC confirmed by the Bank 5. Presentation to issuing/reimbursing bank of payment	
9. Bills Drawn Not Under L/C	
1. Purchase/discount subject to final payment      2. Collection of Proceeds	
10. Collecting Bank (Full Name and Address)	
11. Bill of Exchange	12. Commercial Invoices
13. Certified / Consular Invoice	14. Certificate of Origin

15. Insurance Policy/Certificate	16. Bill of Lading
17. Non-negotiable Bill of Lading	18. Delivery Order
19. Air Waybill	20. Packing List
21. Weight List	22. Other Documents (please specify):
23. Goods (brief description without excessive detail)	
24. INSTRUCTIONS FOR BILLS DRAWN NOT UNDER L/C	
24a. DELIVER DOCUMENTS	PROTEST INSTRUCTIONS
1. Against Payment	1. Do not protest
2. Against Acceptance	2. Protest for non-acceptance
3. Acceptance/Payment may be deferred pending arrival of vessel carrying goods	3. Protest for non-payment
24b. INTEREST AND COLLECTION CHARGES	
1. Interest to be collected from drawee(s) at _____ % from date of bill until _____	
2. Payment of collection charges will be as follows:-	
(a) Your charges to be paid by -	Us      Applicant/Drawee/Buyer
(b) Collecting Bank's charges to be paid by -	Us      Applicant/Drawee/Buyer
3. Waive interest and/or collection refused by Applicant/	
Yes, and charge the same to us	
No	
24c. PLEASE INSTRUCT COLLECTING BANK TO :	
advise non-acceptance and/or non payment by :	1. Swift      2. Air Mail
advise payment and/or acceptance & due date by :	1. Swift      2. Air Mail
remit proceeds by :	1. Swift      2. Air Mail
25. ADDITIONAL INSTRUCTIONS :	
26.	
Insurance will be covered by Applicant / Drawee / Ultimate buyer Please arrange the marine insurance with extended cover of "Seller's Interest Clause" to protect our title of goods during transit to destination under FOB or CFR term.	

**27. INSTRUCTION FOR PROCEEDS UPON RELEASE/DISCOUNT OR NEGOTIATION OR RECEIPT OF COLLECTION PROCEEDS**

1. Please credit our Account No. with \_\_\_\_\_
2. Please issue your Cheque
3. Please apply rate against FX Contract No: \_\_\_\_\_  
at \_\_\_\_\_ for \_\_\_\_\_
4. Other Instructions (specify)  
\_\_\_\_\_

29. I/We hereby agree and undertake to hold myself/ ourselves liable to the Bank as per conditions set forth in the Terms found at <http://www.smbc.co.jp/asia/malaysia/forms/LBN-trade-terms.pdf> which I/we have read, understood and agree to.

\_\_\_\_\_  
Authorised Signatory(ies)

Date:

FOR BANK USE ONLY			
Prepared	Checked	Approved	Signature Verified