



# Sumitomo Mitsui Advanced Report & Transfer Service (SMAR&TS) Service Options Form

(Pursuant to Electronic Banking Services Agreement)

Company ID :

## Customer's Information

Company name (up to 50 characters)	
Address	
Tel / Fax	/

## Security Restrictions (Optional)

<b>Service Stop Days</b>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
-----						
<b>Suspended Time</b>						
From	:		To	:		
<b>System Administrator Rights</b>						
Disable Mobile and Tablet Access						
Disable Remote Support Service						

## Payee Settings

<b>New Payee Check</b>	
-----	
<b>Pre-registered Payee</b>	Level of Approvers for approving Payees:
Type: Optional	
Mandatory	
Mandatory with Data Combine function*	
* Data combine function: During payment file import, SMAR&TS will use unique payee numbers in your payment files to retrieve payee information which have been pre-registered in SMAR&TS payee master.	

## One-Time Password Token\*\*

\*\* Each user (including Operator, Approver and System Administrator) will need an One-Time Password Token in order to access the web-based version of SMAR&TS. The Token(s) for System Administrator(s) and Approver(s) will automatically be assigned by the Bank based on the User Information provided.

Authorized Signature(s) and Company Stamp

**Service Selection****Select Bank/Branch****Services**


**Services****Level of Approvers**


**Bank Report Accounts****Own Accounts**

Bank/Branch    Account Ref. No.\*\*\*

Bank/Branch    Account Ref. No.\*\*\*

**Group Report**

Bank/Branch    Account Ref. No.\*\*\*

Account Holder's Name (up to 35 characters)

\* For File Inbox Service, the Customer agrees that the Bank has the absolute discretion to provide the contents through any other alternative delivery channel.

\*\* For Trade Incoming Bills Acceptance / Settlement service, the approval matrix for Fund Transfer will apply.

\*\*\* This is the Account Key, which is the first 6-digit or 7-digit of the Customer reference number.

For Bank Report - All the Customer's bank accounts and maturity information will be assigned to the SMAR&TS Company ID.

Authorized Signature(s) and Company Stamp

## System Administrators

User ID (6 to 10 characters) <sup>1</sup> Authorized Representative  
User Name (6 to 16 characters)  
Full Name  
(as in identity document)  
E-mail <sup>2</sup>  
Token Share\* Assign as "Master Token" Assign "Token Sharing" with User ID:

User ID (6 to 10 characters) <sup>1</sup> Authorized Representative  
User Name (6 to 16 characters)  
Full Name  
(as in identity document)  
E-mail <sup>2</sup>  
Token Share\* Assign as "Master Token" Assign "Token Sharing" with User ID:

## Approvers

User ID (6 to 10 characters) <sup>1</sup> Authorized Representative  
User Name (6 to 16 characters)  
Full Name  
(as in identity document)  
E-mail <sup>2</sup>  
Token Share\* Assign as "Master Token" Assign "Token Sharing" with User ID:  
Approval limit per value date (Optional) <sup>3</sup>  
CCY : Limit : No Limit  
Approvable Services Approver Group :

<sup>1,2,3</sup> Refer to Terms and Conditions

\* The Customer agrees that for security reasons, each SMAR&TS User will need to be issued with his/her personal Token. The Customer agrees to ensure that the Master Token is selected only if the same person is having multiple User IDs and would like to use the same Token to access the various User IDs.

As a security measure, please complete the following section.  
We confirm that as of the date hereof, the following information is correct:

Total System Administrator(s) :

Total Approver(s) :

Authorized Signature(s) and Company Stamp

## Approvers

User ID (6 to 10 characters) <sup>1</sup> Authorized Representative

User Name (6 to 16 characters)

Full Name  
(as in identity document)

E-mail <sup>2</sup>

Token Share\* Assign as "Master Token" Assign "Token Sharing" with User ID:

Approval limit per value date (Optional) <sup>3</sup>

CCY : Limit : No Limit

Approvable Services Approver Group :

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User ID (6 to 10 characters) <sup>1</sup> Authorized Representative

User Name (6 to 16 characters)

Full Name  
(as in identity document)

E-mail <sup>2</sup>

Token Share\* Assign as "Master Token" Assign "Token Sharing" with User ID:

Approval limit per value date (Optional) <sup>3</sup>

CCY : Limit : No Limit

Approvable Services Approver Group :

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<sup>1, 2, 3</sup> Refer to Terms and Conditions

\* The Customer agrees that for security reasons, each SMAR&TS User will need to be issued with his/her personal Token. The Customer agrees to ensure that the Master Token is selected only if the same person is having multiple User IDs and would like to use the same Token to access the various User IDs.

As a security measure, please complete the following section.  
We confirm that as of the date hereof, the following information is correct:

Total System Administrator(s) :

Total Approver(s) :

Authorized Signature(s) and Company Stamp

**Debit Accounts**

**Own Accounts**

**(Fund Transfer)**

Bank/Branch    Account Ref. No.\*    Online FX    UserID

.....  
.....

**(Fund Transfer (Local))**

Bank/Branch    Account No.    CCY    UserID

**Group Debiting**

**(Fund Transfer)**

Bank/Branch    Account Ref. No.\*    Online FX    Account Holder's Name (up to 35 characters)

.....  
.....

**(Fund Transfer (Local))**

Bank/Branch    Account No.    CCY    Account Holder's Name (up to 35 characters)

**(Fund Transfer)**

Bank/Branch    Account Ref. No.\*    Online FX    UserID

.....  
.....

**(Fund Transfer (Local))**

Bank/Branch    Account No.    CCY    UserID

\* This is the Account Key, which is the first 6-digit or 7-digit of the Customer reference number.

For Debit Accounts - All the Customer's bank accounts which share the Account Key will be assigned to the SMAR&TS Company ID.

Authorized Signature(s) and Company Stamp

**Debit Accounts**

**Own Accounts**

**(Fund Transfer)**

Bank/Branch    Account Ref. No.\*    Online FX    UserID

.....  
.....

**(Fund Transfer (Local))**

Bank/Branch    Account No.    CCY    UserID

**Group Debiting**

**(Fund Transfer)**

Bank/Branch    Account Ref. No.\*    Online FX    Account Holder's Name (up to 35 characters)

.....  
.....

**(Fund Transfer (Local))**

Bank/Branch    Account No.    CCY    Account Holder's Name (up to 35 characters)

**(Fund Transfer)**

Bank/Branch    Account Ref. No.\*    Online FX    UserID

.....  
.....

**(Fund Transfer (Local))**

Bank/Branch    Account No.    CCY    UserID

\* This is the Account Key, which is the first 6-digit or 7-digit of the Customer reference number.

For Debit Accounts - All the Customer's bank accounts which share the Account Key will be assigned to the SMAR&TS Company ID.

Authorized Signature(s) and Company Stamp

**Trade Accounts**

**Own Accounts**

Bank/Branch    Account Ref. No.\*

Bank/Branch    Account Ref. No.\*

**Group Trade**

Bank/Branch    Account Ref. No.\*

Account Holder's Name (up to 35 characters)

**Approval Matrix\*\***

*(Please skip this matrix table if Pre-registered Payee type is "Mandatory".)*

Limit Amt****		Sequential Approval*****		Approval Patterns			
No Limit							
No Limit							
No Limit							
No Limit							

**Approval Matrix with Pre-registered Payee\*\*\***

*(Please complete this matrix table if Pre-registered Payee type is "Optional / Mandatory".)*

Limit Amt****		Sequential Approval*****		Approval Patterns			
No Limit							
No Limit							
No Limit							
No Limit							

\* This is the Account Key, which is the first 6-digit or 7-digit of the Customer reference number.

For Trade - All the Customer's bank accounts which share the Account Key will be assigned to the SMAR&TS Company ID.

\*\* The approval matrix applies to the following service(s), where applicable: i. Fund Transfer, ii. Fund Transfer (Local), iii. Payroll, iv. Trade Incoming Bill Acceptance / Settlement

\*\*\* The approval matrix applies to the following service(s), where applicable: i. Fund Transfer, ii. Fund Transfer (Local), iii. Payroll.

\*\*\*\* For "Multiple" type Envelopes, the "Limit Amount" applies to each individual instruction and not the aggregate value of all instructions in the Envelope.

\*\*\*\*\* Sequential approval requires the approval process to be performed sequentially. (E.g. A followed by B as opposed to A or B in any order.) Once sequential approval is enabled, it will be applicable to all the accounts maintained in this Company ID.

Authorized Signature(s) and Company Stamp

**Approval Matrix for Collection service**

Limit Amt*		Sequential Approval**	Approval Patterns			
No Limit						
No Limit						
No Limit						
No Limit						

\* For "Multiple" type Envelopes, the "Limit Amount" applies to each individual instruction and not the aggregate value of all instructions in the Envelope.

\*\* Sequential approval requires the approval process to be performed sequentially. (E.g. A followed by B as opposed to A or B in any order.) Once sequential approval is enabled, it will be applicable to all the accounts maintained in this Company ID.

Authorized Signature(s) and Company Stamp



**E-mail Payment Notification to Customer** (Optional)

For payments instructions which have been sent to the Bank for processing, please provide payment notifications to the following SMAR&TS users or e-mail addresses:

A. Send e-mail notifications\* to **all** Approvers and Operators (including future new users)

*(Please skip Section B if Section A is ticked.)*

B. SMAR&TS Approver User ID(s) for receiving notifications\*

C. E-mail address(es) for receiving e-mail notifications\*

1

2

3

4

5

6

7

8

9

10

Password for opening the PDF attachment

(6-16 characters)

\* Payroll transactions are excluded from the Service and we agree that you do not need to send payment advices, notifications, or summaries of such transactions. We shall not submit confidential payment instructions under the Service.

Authorized Signature(s) and Company Stamp

**Debit Authorization for Subscription of SMAR&TS**

The Customer hereby authorizes the Bank to debit the Bank Account No. \_\_\_\_\_ for :

- Initial registration fees of \_\_\_\_\_ on the \_\_\_\_\_ ; and
- Monthly subscription fees of \_\_\_\_\_ on the \_\_\_\_\_ of every month,  
effective \_\_\_\_\_ .

Where there are insufficient funds standing to credit in the aforementioned account to effect the debit, the Customer authorises the Bank to set-off or transfer any sum standing to credit in any of the Customer's accounts (whether in Singapore or elsewhere) (whether matured or not) in or towards the satisfaction of any of the Borrower's liabilities (including but not limited to the fees hereabove). The Bank may do so notwithstanding that the balance in such account and the liabilities may not be expressed in the same currency, and the Bank is hereby authorised to effect any necessary conversions at the Bank's own rate of exchange then prevailing. For the avoidance of doubt, the Bank shall not be obliged to exercise any right given to it under this clause.

**Terms and Conditions**

<sup>1</sup> By having ticked against this box, the Customer agrees that such person shall become an Authorized Representative and the Bank is authorized to provide the respective passwords and security devices (if applicable) of the System Administrators and/or Approvers to (a) such System Administrator or Approver individually, or at the Bank's discretion (b) any or all of the Authorized Representatives.

<sup>2</sup> The Bank strongly recommends the user of separate email address for each System Administrator and Approver. This is to ensure the confidentiality of User passwords and to minimize the risk of unauthorized transactions. The Customer acknowledges that the Bank is not responsible or liable for any consequences that may arise if the Customer chooses to use a common email address.

For System Administrators and Approvers, the User Passwords will be divided into two parts and one part may be sent directly to the User's e-mail address. The Bank strongly recommends the user of personal e-mail address for each User, to ensure the confidentiality of the User passwords.

It is recommended that you restrict the access rights of each User on a "need-to-have" basis. As a best practice, no single person should be concurrently holding on to System Administrator, Approver and Operator User IDs.

User Name should be based on the actual name of the User. The Bank strongly discourages the adoption of pseudo names (for example, ABC001), as there is a risk that such User IDs may be shared or recycled.

<sup>3</sup> Approval limit per value date applies to Fund Transfer, Fund Transfer (Local), Payroll and Trade Incoming Bills Acceptance / Settlement services, where applicable.

<sup>4</sup> S-Deal Super User will possess both Approve and User Administration rights in S-Deal. The Bank can register only one S-Deal Super User for each Customer.

For the avoidance of doubt, any of the Customer's Service Options Form (and any amendment forms related thereto) quoting other Company ID will not affect or supersede this Service Options Form in any way whatsoever.

The Customer acknowledges that the Bank shall not be responsible or liable for any consequences that may arise due to the Customer's failure to follow any of the Bank's recommendations stated above.

By \_\_\_\_\_  
Authorized Signature and Company's Stamp

Company Name:

Name :

Title :

Date :

For Bank Use	Date:		A/C No.:
	PBAT	BCAPD	CSG

## SMAR&TS Customer Registration

### For Bank's Use

Bank/Branch : Customer Level : Premium Customer Level :  
 Co ID :  
 Co Name (SMAR&TS) :  
 Co Name (Actual)(optional):  
 Remarks(optional) :

### Limit for Fund Transfer (Local) for SOL

Limit per transaction: KRW *(Default value is 1,000,000,000 if left blank)*  
 Limit per day: KRW *(Default value is 5,000,000,000 if left blank)*

### SUN No. Information

Bank/Branch	Account Ref No.	Account No.	CCY	Sun No.

### OLC Information *(Only for applicable Branches)*

Bank/Branch	Sun No.	Account Holder Name

H.Q.		Branch	
Approver	Maker	Approver	Maker
Date :			

**OCG**

Account No. (For Debit Authorization)

**S-Deal Information**

TAG				TDAPD (Margin Reg.)		CSG		
Party Code	Location	Approver	Maker	Approver	Maker	Exceptional treatment - Display Swap <input type="checkbox"/> Yes <input type="checkbox"/> No	Approver	Maker
<input type="checkbox"/> Fox Reg. for S-Deal WEF :								

**OLC Information**

TAG				CSG			
Party Code	Location	Approver	Maker	Exceptional treatment - Display Swap <input type="checkbox"/> Yes <input type="checkbox"/> No	Approver	Maker	
<input type="checkbox"/> Fox Reg. for OLC WEF :							