

SMBC

User Guide for the PDF Trade Forms

How to start using the SMBC Trade Forms?



Save the blank form into a local drive (ensure to do this, if not, Adobe will prompt you that form cannot be saved)



Type the transaction information on the form



Print the completed form



Get the form signed by authorized signatories and affix company stamp



Submit the form to SMBC

- We recommend to use Adobe Reader. Software is free and can be downloaded from <https://get.adobe.com/reader/>
- If you need us to acknowledge receipt of your application form, please make a copy of the application form and we will stamp our acknowledgement.

What are the basic features of the Trade Forms?

Use "print" button to print a copy for submission

Use this button to reset the forms, all data will be cleared.

Use "Save as" to save a copy

SMBC SUMITOMO MITSUI BANKING CORPORATION

Application for Commercial Letter of Credit
Đề nghị phát hành Thư Tín Dụng Thương Mại

To: Sumitomo Mitsui Banking Corporation Branch Date/Ngày: 15-Jan-2021

Kính gửi: Ngân Hàng Sumitomo Mitsui Banking Corporation, Chi Nhánh

Credit no./Thư Tín Dụng số: Issue date/Ngày phát hành:

Beneficiary (Name and Address)/ Bên Thu Hưởng (Tên và Địa chỉ)	Applicant (Name and Address)/ Bên Yêu Cầu (Tên và Địa chỉ)
<input type="text"/>	<input type="text"/>
Advising bank/ Ngân hàng thông báo	Amount (Figures and Words)/ Số tiền (bằng số và bằng chữ)
<input type="text"/>	Amount <input type="text"/> Số tiền <input type="text"/>